



## Outdoor Booking Agreement

This agreement is made between **The Jensen Lakes Homeowners Association**

and \_\_\_\_\_

of \_\_\_\_\_

FULL NAME (PLEASE PRINT)

ADDRESS

as of \_\_\_\_\_

DATE

***By signing this agreement, I confirm I have read, understood, and agreed to the following terms and conditions outlined in this document. I acknowledge that I am the resident host and I accept full responsibility and liability for the conduct and safety of all guests listed under this booking.***

\_\_\_\_\_  
SIGNATURE

### Hours of Operation

Please refer to our website <https://jensenlakeshoa.ca/> for the most up to date hours.

- **Park Hours:** Monday–Friday: 10:00 AM–9:00 PM; Weekends and Statutory Holidays: 9:00 AM–9:00 PM (subject to change).
- **Equipment Rentals:** 11:00 AM–8:00 PM daily (weather and staff permitting).

### Booking Information & Policies

- **Duration:** 3- hour reservation + 30-minute for setup and cleanup.
- **Included:** Gazebo w/ 2 picnic tables & BBQ grill (charcoal only – not provided).
- **Base Rental Fee:** \$100.00 plus GST.
- **Additional Hours:** \$25.00 plus GST per additional hour.
- **Guests:** \$5.00 plus GST per non-resident guest. (Max. of 30 non-resident guests)
  - **Please note: The 6-person household limit does not apply to outdoor shelter rentals. All attendees, including the first six non-resident guests, must be counted in your total guest number and paid for as part of your booking.**
- Annual HOA fees must be paid and no other outstanding payments are owed.
- Submit a signed Booking Agreement (**Due at least 48 hours before event**)
- Submit a completed guest list (**Due at least 48 hours before event**)
- Full payment of Outdoor Booking Invoice on HOA Portal (<https://jensenlakeshoa.ca/>) (**Due at least 48 hours before event**)

Please visit [www.jensenlakeshoa.ca](http://www.jensenlakeshoa.ca) for further information and updates.

OR

Send us an email with your inquiry to: [info@jensenlakeshoa.ca](mailto:info@jensenlakeshoa.ca)



- **Pre- and post-rental inspection with JLHOA staff is required** upon arrival and departure. Failure to complete this forfeits the right to dispute damage charges.
- Minimum 48 hours' notice required for cancellation.
- In the event of **severe or unforeseen weather**, a **full refund or rebooking** will be available.

## **Restrictions**

- Bookings must be requested at least one (1) week in advance and must be confirmed by JLHOA management.
- The hosting resident must be present at all times and is responsible for all guests
- All coolers, bags, and boxes must enter through the front gate; no access via maintenance gate.
- JLHOA staff may inspect all items brought in.
- Prohibited items: glass containers, pets, alcohol, smoking/vaping products (nicotine or cannabis).
- BBQ grills attached to the gazebo are included in rental. Only **charcoal** may be used—residents must bring their own. **No firewood or open flames allowed.**
- Residents may bring **portable propane BBQs**. (Limited to 20 oz or less propane canisters)
- Events must be private (no public advertising, entry fees, or selling).
- Children must be supervised at all times.
- All guests must vacate by the end of booking.
- Use of equipment is at users' own risk. **No lifeguards on duty.**
- Injuries must be reported to staff immediately.
- Users must act safely and respectfully at all times.
- Shared areas must be used considerately.
- Unattended items in shared areas will be removed after 1 hour and held in the maintenance building.

## **Fees & Charges**

- Base Rental: **\$100.00 plus GST** for 3 hours.
- Extra guests: **\$5.00 plus GST** per person. (No refunds if the guest list is finalized within 48 hours).
- Additional Hours: **\$25.00 plus GST** per additional hour. (Max of 2 additional hours)
- Late/early access: Failure to leave by your contract end time will result in a penalty of **\$50.00/every 15 minutes**.
- Cigarette butts found anywhere on the rental gazebo will result in a **\$75.00** charge per cigarette butt.
- Damaged chairs will result in a **\$180.00** charge per chair.
- Damaged tables will result in a **\$350.00** charge per table.

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- Bookings found to have used confetti during their event will result in a **\$200.00** fine.
- All returned cheques will be charged a **\$50.00** NSF fee.
- A lost or damaged *Outdoor Booking Guest Rental Pass* will result in a **\$10.00** fee.

### **Watercraft Rental Rules**

This is only a summarized version of the watercraft rules pertaining to an outdoor booking. For more detailed information please refer to *JLHOA Watercraft Rules & Regulations* found on our website: <https://jensenlakeshoa.ca/>

These rules apply to you and your guests for the duration of your booking.

- You will be provided one “Outdoor Booking Guest Rental Pass”
- At least **one individual aged 16 or older** must be present and take responsibility for all group members using the watercraft(s).
- The designated responsible individual (age 16+) must be **in the water** at all times, either in the same or a separate watercraft, and must **maintain a safe distance** from the group.
- Rentals are **first-come, first-served** with a 60-minute time limit on all watercraft rentals.
- You may rent up to a **maximum of three (3) watercrafts at a time**.
- Lifejackets are mandatory for all participants—no exceptions.
- Watercraft(s) are not allowed:
  - In designated swimming zones.
  - Behind private/shared lake access homes/docks.
- **Non-JLHOA Watercraft(s):**
  - Watercraft(s) owned by residents/guests must use the designated resident boat launch found near the fishing pier.
  - Absolutely no motorized watercrafts allowed.

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**JLHOA reserves the right to refuse or cancel any function not aligned with the facility's intended use or if false information is provided.**

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## **Guest List:**

**PLEASE INCLUDE YOURSELF, HOUSEHOLD MEMBERS, AND ALL GUESTS**

#	Name (First and Last)	Under 18? (Y/N)	Resident or Guest (Y/N)	Jensen Lakes Address (If resident)
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## Jensen Lakes

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