Jensen Lakes

Last Revised: April 30, 2026

JLHOA Tenant Transfer Form

This form is for landlords who do not reside in Jensen Lakes, or who own multiple properties in Jensen Lakes, and wish to transfer their membership privileges to their tenants. This transfer allows tenants access to JLHOA facilities and amenities, as well as eligibility for resident rates on programs and rentals.

I/We are the current owners of:

Full Name(s) _____
Unit/House # _____ **Address** _____
Postal Code _____ **E-Mail** _____

Hereby transfer my/our membership to my/our tenants (please print)

Tenant Name	Last Name	Date of Birth (dd/mm/yyyy)	Gender (M/F)	Email

Their tenancy/lease is effective: _____, 20____ and expires: _____, 20____

- Annual JLHOA fees must be paid in full before membership privileges can be transferred to tenants.
- Only one party may hold an active JLHOA membership card at a time: either the owner or the tenant(s).
- Tenants must bring their Tenancy Agreement and a driver's license showing the Jensen Lakes address and their name as proof of residency.
- Owners are responsible for providing written notice to the JLHOA regarding any tenancy changes or updates.
- Owners must also notify the JLHOA in writing if they wish to have correspondence, including invoices, sent to an alternate mailing address.

Alternate Mailing Address *(please print clearly)***:** _____

Postal Code: _____

I/We have made the tenant(s) aware of all of the rules and regulations of the JLHOA

_____ _____ _____

Owner/Landlord (signature) *Name (please print)* *Phone*

Signed on _____

Date (dd/mm/yyyy)